

**Project Manager (12 Month Contract), IT – Vancouver – Job # 3172****Summary**

Canaccord Genuity Corp. (CGC) is a leading independent full service investment dealer in Canada with capital markets operations in the United Kingdom and the United States of America. CGC is publicly traded on both the Toronto Stock Exchange and AIM, a market operated by the London Stock Exchange.

CGC has operations in two of the principal segments of the securities industry: private client services and capital markets. Together, these operations offer a wide range of complementary investment products, brokerage services and investment banking services to CGC's private, institutional and corporate clients.

We are looking for a detail-oriented individual with exceptional multi-tasking and interpersonal skills to join our IT Team in downtown Vancouver. This position reports directly to the head of Business and Project Services and is a full-time 12 month contract opportunity.

**Responsibilities**

- Managing IT business development projects, including all phases of the SDLC, as well as IT infrastructure projects;
- Performing all aspects of Project Management, following IT and Financial industry best practices;
- Participating in corporate/departmental initiatives as required;
- Occasional travel may be required.

**Skills & Qualifications**

- Minimum of 5 years of Project Management experience;
- PMP Designation preferred;
- Completion or intention to complete the Canadian Securities Course;
- Experience within the Financial Services Industry;
- Ability to effectively manage concurrent projects in a fast-paced environment;
- Advanced MS Office skills (Outlook, Word, Excel, PowerPoint, Project);
- Demonstrated ability to meet deadlines and work under pressure;
- Ability to work with employees and clients at all levels is essential;
- Excellent communication and interpersonal skills.

Qualified applicants are invited to submit a resume and covering letter including salary expectations. All applications will be held in strict confidence.

Please e-mail your application to Human Resources at [careers@canaccord.com](mailto:careers@canaccord.com). We ask that all applicants send their resume in an MS Word document **quoting the job number and title in the subject line**. In order to be considered for employment at CGC, candidates selected for interviews will be required to show proof of citizenship, permanent residence or eligibility to work in Canada with no restrictions.

We wish to thank all candidates for their interest but only those applicants selected for an interview will be contacted.